MINUTES OF THE STEERING COMMITTEE MEETING - 13th MIDWEST REGIONAL MEETING
AMERICAN CHEMICAL SOCIETY

The meeting was held in the University Center of the University of Missouri-
Rolla on November 4, 1977. Those who were present are listed on the attach-
ed sheet.

The meeting was called to order by the Chairman, Samir Hanna. The minutes
of the previous meeting were approved.

Treasurer's Report

The financial report was reviewed by Larry Breed for Lyle Kallenbach, Treas-
urer. The present balance is $7,593.67. Evelyn Murrill is the new Treasur-
er.

Question was raised regarding the disposition of funds in excess of the max-
imum of $5,000 stipulated for the sinking fund in the Working Rules. The
motion was made to increase the limit to $10,000. The motion was passed.

Discussion followed concerning the deposition of the sinking fund. The fund
is currently deposited together with those of the Kansas City Section in a
savings account. The interest earned is partitioned proportionately to the
amounts deposited. It was noted that the interest earnings could be increa-
sed. A motion was passed to empower the Chairman to appoint a committee to
study and effect steps to improve the financial return. John Bauman, Gordon
Gallup, and Evelyn Murrill were appointed to the committee.

Preliminary Report on 1977 Meeting

Samir Hanna reported that approximately 400 had registered for the meeting.
No information was available on the distribution of registrants although
about 30% were students. High school teachers and students in Rolla had
been invited to attend the meeting at the expense of the University. Sugges-
tion was made that high school teachers be invited to future meetings
without charge. John Bauman reported that nominees were sparse for the
High School Teacher Award.

Spaces for 27 booths were rented. Attendance at symposia were generally
good.

Future Meetings

General Chairman: T. D. Roberts. Program Chairman: Tom Laylo§§.

The preliminary budget was approved.
1979 15th Midwest Regional Meeting, St. Louis, Missouri, Nov. 7-9.  
General Chairman: Tom Laylo.

It was announced that all contributed papers will be poster sessions.

1980 University of Nebraska, Lincoln, Nebraska, Nov. 6-7.

1981 University of Missouri, Columbia, Missouri, Nov. 5-6.

New Business

There was considerable discussion in regards to the procedures for organizing programs for meetings. T. D. Roberts noted problems particularly with reference to the selection of papers and chairmen for divisional sessions. A logistical problem seems to exist since the General Chairman and Program Chairman for a meeting are at two different locations. A motion was passed that the present Chairman be given the responsibility for getting copies of the Procedures for Conducting Meetings to the appropriate persons.

John Bauman moved that the University of Missouri at Rolla be congratulated for its conduct of the present meeting. Motion passed unanimously.

Respectfully submitted,

Kaz Takemura, Secretary
ATTENDEES
Steering Committee
Midwest Regional Meeting
AMERICAN CHEMICAL SOCIETY
November 4, 1977

Members Present
John Bauman......................................................... University of Missouri
Larry Breed......................................................... Kansas City
Robert Buckles...................................................... Iowa
Albert Caskey..................................................... Southern Illinois
Gordon Gallup...................................................... Nebraska
Samir Hanna....................................................... South Central Missouri
Tom Layloff......................................................... St. Louis
T. D. Roberts....................................................... Arkansas
Dick Schowen...................................................... University of Kansas
Kaz Takemura...................................................... Omaha
William Wadsworth.............................................. Sioux Valley

Non-Voting Members and Others Present
Henry Hill........................................................ A.C.S.
Dale Johnson...................................................... Arkansas
Wallace Meyer..................................................... Arkansas
Ken Robertson..................................................... South Central Missouri
Sue Roethel........................................................ A.C.S.

Members Absent
Robert Hammaker................................................. Kansas State University
Tom Medved........................................................ Southeast Kansas
David Nelson....................................................... Wyoming
# Financial Report for the Midwest Regional Meeting Sinking Fund

<table>
<thead>
<tr>
<th>Item</th>
<th>Debit</th>
<th>Credit</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan 1 75 Balance brought forward</td>
<td></td>
<td></td>
<td>$3441.55</td>
</tr>
<tr>
<td>Aug 18 Balance from '74 Iowa City meeting</td>
<td>$202.02</td>
<td></td>
<td>$3643.57</td>
</tr>
<tr>
<td>Dec 31 Interest from savings</td>
<td>$185.00</td>
<td></td>
<td>$3628.57</td>
</tr>
<tr>
<td>Jan 19 76 To Larry Breed - operating expenses</td>
<td>$500.00</td>
<td></td>
<td>$3328.57</td>
</tr>
<tr>
<td>Feb 12 From 10th Midwest Regional - Don Burton</td>
<td>$15.00</td>
<td></td>
<td>$3343.57</td>
</tr>
<tr>
<td>Feb 22 Jones Insurance, Treasurer Bonding for 75</td>
<td>$22.00</td>
<td></td>
<td>$3321.57</td>
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<tr>
<td>Oct 4 Jones Insurance, Treasurer Bonding for 76</td>
<td>$22.00</td>
<td></td>
<td>$3299.57</td>
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<tr>
<td>Nov 4 From Larry Breed - operating expense rembursmt.</td>
<td>$500.00</td>
<td></td>
<td>$3799.57</td>
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<tr>
<td>Dec 31 Interest from savings</td>
<td>$194.84</td>
<td></td>
<td>$3994.41</td>
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<tr>
<td>Apr 11 77 Deposit - Regional Meeting</td>
<td>$3618.46</td>
<td></td>
<td>$7612.87</td>
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</tbody>
</table>

Signed:

Lyle R. Kallenbach
Treasurer, K. C. Section ACS